

* BUSINESS IDENTIFICATION REQUIREMENTS

Retailer

- (company with a traditional store front)
Retailers must present a copy of –
- * most recent sales tax return and two of the following criteria:
 - Copy of three current dated invoices from three TNNA/industry suppliers for \$200 or more
 - Copy of *Yellow Pages* or *White Pages* listing with current date
 - Copy of ad
 - Copy of cancelled check from a TNNA supplier
 - Copy of store lease
 - Copy of company business check
 - Copy of payroll check stub
 - Copy of utility invoice in company name with current date

For traditional retail stores not yet open – two letters of introduction from TNNA Wholesale Members are also required.

A home-based retail business – must have a fully established display area and customer access.

In addition to the retail member criteria, the home-based business must provide:

- Photograph of store interior/exterior with signage
- * Copy of most recent sales tax return

Mail Order

- A copy of a current catalog
- * In addition, three of the retailer requirements must be submitted – one must be most recent sales tax return.

Internet Stores

- Printout of Web site home page
- Provide internet address with proof of ownership of domain name
- * In addition, three of the retailer requirements must be submitted – one must be a recent sales tax return and must include three invoices from three TNNA/industry suppliers for \$200 or more

Finished Product Manufacturer

- Companies that are boutique manufacturers selling finished product at retail or through direct markets must provide three of the retail requirements plus:
- A catalog/brochure of their finished product

*** If no sales tax has been filed, a copy of the sales tax certificate or seller's permit is required.**

5 ANNUAL DUES

A TNNA Retail Member joins TNNA and pays dues for the fiscal year running from October 1 to September 30. Dues cannot be prorated.

Retail Membership Dues	(\$60)	\$ _____
+ ADDITIONAL GROUP DUES FOR 2009:		
<input type="checkbox"/> Needlepoint Group Dues	(\$25)	\$ _____
<input type="checkbox"/> Yarn Group Dues	(\$50)	\$ _____
<input type="checkbox"/> Counted Thread & Embroidery Group Dues	(\$30)	\$ _____
TOTAL ENCLOSED		\$ _____

6 METHOD OF PAYMENT

- Company Check Cashier's Check/Money Order (Make checks payable to TNNA)
- Debit Credit American Express Discover MasterCard Visa

All payments in U.S. funds drawn on U.S. banks. \$25 fee charged for returned checks

Credit Card Account # _____

Exp. Date _____ Amt. to be charged \$ _____

Cardholder's Name (Print) _____

Authorized Signature _____

Office Use Only Rec'd _____ Amt _____ Ck# _____ Ackd _____



**Send application,
required business IDs
and payment to:
TNNA**

1100-H Brandywine Blvd
Zanesville OH USA
43701-7303

Phone 740-455-6773

Fax 740-452-2552

TNNA.info@Offinger.com

www.TNNA.org

We will e-mail your membership confirmation once the membership has been activated (and mail your membership card later.)

*MISSION STATEMENT:
The National NeedleArts Association
advances its community of
professional businesses by
encouraging the passion
for needlearts through education,
industry knowledge exchange and a
strong marketplace.*