



## \* BUSINESS IDENTIFICATION REQUIREMENTS

### Retailer

(company with a traditional store front)

Retailers must present a copy of –

\* most recent Sales Tax Return and two of the following criteria:

- Copy of three current dated invoices from three TNNA/industry suppliers for \$200 or more
- Copy of *Yellow Pages* or *White Pages* listing with current date
- Copy of ad
- Copy of cancelled check from a TNNA supplier
- Copy of store lease
- Copy of company business check
- Copy of payroll check stub
- Copy of utility invoice in company name with current date

For traditional retail stores not yet open – two letters of introduction from TNNA Wholesale Members are also required.

A home-based retail business – must have a fully established display area and customer access.

In addition to the retail member criteria, the home-based business must provide:

- Photograph of store interior/exterior with signage
- \* Copy of most recent sales tax return

### Mail Order

- A copy of a current catalog
- \* In addition, three of the retailer requirements must be submitted – one must be most recent sales tax return.

### Internet Stores

- Printout of Web site home page
- Provide internet address with proof of ownership of domain name
- \* In addition, three of the retailer requirements must be submitted – one must be a recent sales tax return and must include three invoices from three TNNA/industry suppliers for \$200 or more

### Finished Product Manufacturer

Companies that are boutique manufacturers selling finished product at retail or through direct markets must provide three of the retail requirements plus:

- A catalog/brochure of their finished product

**\* You may cross out the actual sales \$\$ amount if desired. For a new business, if no sales tax return has been filed yet, a copy of the sales tax certificate or seller's permit is required.**

## 5 ANNUAL DUES

A TNNA Retail Member joins TNNA and pays dues for the fiscal year running from October 1 to September 30. Dues cannot be prorated.

**Retail Membership Dues** (\$60) \$ \_\_\_\_\_

### + PRODUCT SEGMENT GROUP DUES FOR 2011:

**Needlepoint Group Dues** (\$40) \$ \_\_\_\_\_

**Yarn Group Dues** (\$50) \$ \_\_\_\_\_

**Counted Thread & Embroidery Group Dues** (\$30) \$ \_\_\_\_\_

**TOTAL ENCLOSED** \$ \_\_\_\_\_

## 6 METHOD OF PAYMENT Payment due at time of order.

- Check/Money Order (Make checks payable to TNNA)  
 Debit Card  Credit Card  American Express  Discover  MasterCard  Visa

**All payments in U.S. funds drawn on U.S. banks. \$25 fee charged for returned checks**

Credit Card Account # \_\_\_\_\_

Exp. Date \_\_\_\_\_ 3 Digit Security Code \_\_\_\_\_ Amt. to be charged \$ \_\_\_\_\_

Name on Card (Print) \_\_\_\_\_

Billing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Authorized Signature \_\_\_\_\_

**Office Use Only** Rec'd \_\_\_\_\_ Amt \_\_\_\_\_ Ck# \_\_\_\_\_ Ackd \_\_\_\_\_

### Join your Product Segment Group.

These groups are focused on promotion and events serving the segment they represent.

*Counted Thread & Embroidery Group*

*Needlepoint Group*

*Yarn Group*

**Send application (plus business IDs if applicable)**

**with payment to: TNNA**

1100-H Brandywine Blvd  
Zanesville OH USA  
43701-7303

Phone 740-455-6773

Fax 740-452-2552

TNNA.info@Offinger.com

www.TNNA.org

We will e-mail your membership confirmation once the membership has been activated.